

## SOLICITATION ADDENDUM No. 2

### ITQ 6100039201 – PEMA Hazard Mitigation Plan (2018)

To All Suppliers:

The Commonwealth of Pennsylvania defines a solicitation “Addendum” as an addition to or amendment of the original terms, conditions, specifications, or instructions of a procurement solicitation (e.g., Invitation for Bids or Request for Proposals).

List any and all changes: Additional questions.

Q1. Please clarify the deliverable for Task 26 “Develop Key Data Update File Push Package to Facilitate County HM Plan Updates”.

A1. **The purpose is to make it easier for counties to update their plans without duplicating work already paid for by the state. This will also aid plan integration so that we do not have contradictions between state and county plans.**

**So...vendor will provide the background data, particularly any GIS or HAZUS files (if used ), so that the counties can copy what they wish. This should include maps, historical hazard data, photos, and GIS layers**

Q2. Does the Cost Matrix have to utilize the form provided? Or, can I build a similar cost matrix in excel that mimics the provided PDF?

A2. **Bidders can use an excel or other type form for the cost matrix**

Q3. For employee hourly rate, do you want the direct employee rate or the billable hourly rate?

A3. **Billable hour rate**

Q4. For Overhead costs, do you want those itemized? Or, provided as an overhead percentage?

A4. **Itemized**

Please note: Question period for this solicitation closed at Noon today.

Type of Solicitation: Electronic Bid (SRM) - Review the Questions section of your solicitation response to ensure you have responded, as required, to any questions relevant to solicitation addenda issued subsequent to the initial advertisement of the solicitation opportunity.

All documents must be uploaded to the ITQ 6100039201 in SRM, no bid submissions will be accepted via email or hard copy.

Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the solicitation and any previous solicitation addenda, remain as originally written.

Respectfully,

Larry Dove, Procurement Division Director  
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